

MARCH 31 – MEETING 13  
VOLUME 28

The Ross County Board of Commissioners met on this day, March 31, 2025, in regular session.

Commissioner Jack Everson called the meeting to order at 9:00 a.m., with Commissioners James Lowe and David Glass in attendance.

Commissioner Everson led the Pledge of Allegiance.

MINUTES APPROVED

Mr. Lowe moved, Mr. Glass seconded, the minutes of the March 24, 2025 meeting, be approved as submitted.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

BILLS APPROVED FOR PAYMENT

Mr. Lowe moved, Mr. Glass seconded, the following bills of the county be approved for payment:

DEPARTMENT	PAY TO NAME	SCHEDULED PAY DATE	TOTAL VALUE	DEPARTMENT	PAY TO NAME	SCHEDULED PAY DATE	TOTAL VALUE
VOCA	Gla Fiber	3/31/2025	127.19	Engineer	The Char E. Phipps Company	3/31/2025	44.47
Veterans Service Commizian	Grant, Kelly	3/31/2025	543.13	Engineer	Ohio Machinery Co	3/31/2025	645.14
Veterans Service Commizian	Robert Davir	3/31/2025	288.07	Engineer	Lightle Enterprises of Ohio LLC	3/31/2025	57
Veterans Service Commizian	Stephen M. Deffenbaugh	3/31/2025	106.56	Engineer	Kennarth Truck Co.	3/31/2025	1171.63
Veterans Service Commizian	Seward, Randy A.	3/31/2025	536.25	Engineer	Fartonal Company	3/31/2025	485.59
Veterans Service Commizian	Ware Funeral Home	3/31/2025	525	Engineer	Chillicothe Steel Co.	3/31/2025	439
Veterans Service Commizian	Haller Funeral Home, LLC	3/31/2025	1000	Engineer	Central Center Hardware	3/31/2025	2.28
Treasurer	Gannett Ohio LocaliQ	3/31/2025	3882.28	Engineer	Carqill, Inc.	3/31/2025	47386.63
Sheriff	American Electric Power	3/31/2025	121.28	Engineer	Carqill, Inc.	3/31/2025	0.5
Sheriff	P&R Communications Service	3/31/2025	8349.18	Engineer	Bane-Walker Equipment, LLC	3/31/2025	1165.5
Sheriff	P&R Communications Service	3/31/2025	8349.18	Engineer	Amazon Capital Services	3/31/2025	28.81
Sheriff	American Electric Power	3/31/2025	180.12	Engineer	Airgar Great Lakes	3/31/2025	470.88
Sheriff	American Electric Power	3/31/2025	45.13	Engineer	Adena Health System	3/31/2025	406
Sheriff	JENNIFER STABLER	3/31/2025	125.47	Coroner	Maccarin Creek Tactical	3/31/2025	95
Sheriff	Central Center Hardware	3/31/2025	16.45	Coroner	Amazon Capital Services	3/31/2025	126.82
Sheriff	Office City Express	3/31/2025	209.9	Common Pleas Court #1	Office Depot Inc.	3/31/2025	131.58
Sheriff	Apaqee Medical Group, Ohio, Inc	3/31/2025	67.66	Common Pleas Court #1	Randy Deering	3/31/2025	19.76
Sheriff	Adena Medical Group, LLC	3/31/2025	263.59	Commizianers	Wex Bank	3/31/2025	459.09
Sheriff	Columbia Gas of Ohio, Inc.	3/31/2025	2073.5	Commizianers	Columbia Gas of Ohio, Inc.	3/31/2025	1416.57
Sheriff	Adena Health System	3/31/2025	334.41	Commizianers	JCKL Architects	3/31/2025	5420
Sheriff	Gla Fiber	3/31/2025	2452.4	Commizianers	Detillian Landscaping Co.	3/31/2025	666
Sheriff	Aramark Services, Inc	3/31/2025	8306.57	Commizianers	Speer Mechanical	3/31/2025	12928.17
Sheriff	American Electric Power	3/31/2025	255.67	Commizianers	CORSA	3/31/2025	1339.1
Sheriff	Pitney Bowser	3/31/2025	6.46	Commizianers	Thamran Routers - West	3/31/2025	2390
Sheriff	Pitney Bowser	3/31/2025	53.81	Commizianers	OnSalvo, LLC	3/31/2025	10755.48
Sheriff	Pitney Bowser	3/31/2025	25.83	Commizianers	M.E.S.O. Inc	3/31/2025	800.43
Sheriff	Pitney Bowser	3/31/2025	129.15	Commizianers	Bricker Graydon LLP	3/31/2025	8240
Sheriff	American Electric Power	3/31/2025	31508.97	Commizianers	Bricker Graydon LLP	3/31/2025	4452.5
Sheriff	Calumbar Radiology Corp.	3/31/2025	185.11	Commizianers	Bricker Graydon LLP	3/31/2025	7176.25
Sheriff	Amazon Capital Services	3/31/2025	755.75	Commizianers	Bricker Graydon LLP	3/31/2025	5343.75
Sheriff	Office City Express	3/31/2025	1.31	Commizianers	Bricker Graydon LLP	3/31/2025	12837.5
Sheriff	Office City Express	3/31/2025	23.64	Commizianers	Babcock Enterprises Inc	3/31/2025	6907.62
Sheriff	Office City Express	3/31/2025	8.96	Commizianers	State Electric Supply, Inc.	3/31/2025	245.47
Sheriff	Kraco Gill	3/31/2025	320	Commizianers	A-1 Limestone	3/31/2025	420
Sheriff	South Central Power Company	3/31/2025	46	Commizianers	Columbia Gas of Ohio, Inc	3/31/2025	1197.1
Sheriff	Adena Health System	3/31/2025	31.13	Commizianers	American Electric Power	3/31/2025	1485.87
Sheriff	Ohio Peace Officer Training Academy	3/31/2025	800	Commizianers	South Central Power Company	3/31/2025	97.24
Sheriff	Tim's Tires & Accessories	3/31/2025	1760.96	Commizianers	Lexis-Nexis Risk Data Manage	3/31/2025	4302.5
Sheriff	Sam's Club Direct	3/31/2025	262.62	Commizianers	Bricker Graydon LLP	3/31/2025	394.17
Sheriff	PAUL HAWK	3/31/2025	1800	Commizianers	A-1 Limestone	3/31/2025	560
Sheriff	Pennell, Julia	3/31/2025	1552.89	Commizianers	State Electric Supply, Inc.	3/31/2025	165.48
Sheriff	BARBARA HETTER	3/31/2025	71.84	Commizianers	Gla Fiber	3/31/2025	113.58
Sheriff	Ohio NARCO	3/31/2025	700	Building Department	Amazon Capital Services	3/31/2025	32.99
Ross County Court System	CDW Government, Inc.	3/31/2025	79.04	Building Department	Amazon Capital Services	3/31/2025	72.28
Ross County Court System	Garden Floerch Co., Inc.	3/31/2025	470.22	Building Department	Amazon Capital Services	3/31/2025	111.59
Recorder	Glacier Mountain Battled Water	3/31/2025	34.25	Building Department	Quill Corporation	3/31/2025	42.99
Recorder	GOVOS INC	3/31/2025	2370.06	Building Department	Wex Bank	3/31/2025	427.52
Recorder	Modern Office Methods, Inc.	3/31/2025	27.7	Board of Election	US Postal Service	3/31/2025	4000
Probate Court	Ohio Association of Probate Ju	3/31/2025	125	Board of Election	Election System & Software,	3/31/2025	1975
Planning Commizian	Boyd and Consulting Group LLC	3/31/2025	22764.37	Board of Election	Printex Printing	3/31/2025	450
Planning Commizian	Glacier Mountain Battled Water	3/31/2025	8.5	Board of Election	US Bank Equipment Finance	3/31/2025	299.64
Planning Commizian	APG Architects LLC	3/31/2025	21373.75	Board of Election	Election System & Software,	3/31/2025	951.44
Planning Commizian	American Structure Paint, Inc	3/31/2025	105033.58	Automatic Data Processing Bo	Suwanq Cabling and Trenching	3/31/2025	2598.32
Planning Commizian	American Structure Paint, Inc	3/31/2025	76452.62	Automatic Data Processing Bo	Garden Floerch Co., Inc.	3/31/2025	201.37
Planning Commizian	Boyd and Consulting Group LLC	3/31/2025	27104.16	Automatic Data Processing Bo	Charter Communications	3/31/2025	610
Planning Commizian	WALLACE & PANCHER INC.	3/31/2025	20500	Automatic Data Processing Bo	CDW Government, Inc.	3/31/2025	1350
Planning Commizian	Schaesley Caldwell Associates	3/31/2025	24763.8	Automatic Data Processing Bo	Garden Floerch Co., Inc.	3/31/2025	404.14
Planning Commizian	Bricker Graydon LLP	3/31/2025	33350.31	Automatic Data Processing Bo	Garden Floerch Co., Inc.	3/31/2025	94.81
Planning Commizian	American Structure Paint, Inc	3/31/2025	16000	Automatic Data Processing Bo	VC3 INC	3/31/2025	2444
Planning Commizian	Bricker Graydon LLP	3/31/2025	533	Auditor	First Communications, LLC	3/31/2025	43.45
Planning Commizian	American Structure Paint, Inc	3/31/2025	163300	Auditor	Columbia Gas of Ohio, Inc.	3/31/2025	2883.28
Litter Control	Wex Bank	3/31/2025	290.84	Auditor	South Central Power Company	3/31/2025	1277
Juvenile Court	Ohio Judicial Conference	3/31/2025	50	Auditor	American Electric Power	3/31/2025	4630.06
Juvenile Court	Glacier Mountain Battled Water	3/31/2025	13.5	Auditor	Gla Fiber	3/31/2025	68.83
Juvenile Court	Glacier Mountain Battled Water	3/31/2025	15.5	Auditor	Clark, John K. Jr.	3/31/2025	787.5
Juvenile Court	Deanna Monendez	3/31/2025	174	Auditor	Clark, John K. Jr.	3/31/2025	750
Juvenile Court	Amazon Capital Services	3/31/2025	33.92	Auditor	Brehm, Eric	3/31/2025	658.5
Juvenile Court	Amazon Capital Services	3/31/2025	40.15	Auditor	Rutherford, Chare Calin	3/31/2025	502.5
Juvenile Court	Huntington Local School Distr	3/31/2025	6000	Auditor	Rutherford, Chare Calin	3/31/2025	352.5
Juvenile Court	Paper City Mentoring Project	3/31/2025	2850	Auditor	Rutherford, Chare Calin	3/31/2025	840
Engineer	Old Canal Stop	3/31/2025	22	Auditor	Glacier Mountain Battled Water	3/31/2025	29
Engineer	US Safety Gear, Inc.	3/31/2025	2027.25	Adult Probation	Amazon Capital Services	3/31/2025	45.16
Engineer	Eli Martin Surveying, LLC	3/31/2025	400	Adult Probation	Amazon Capital Services	3/31/2025	169.43
Engineer	Sugarleaf Power Equipment	3/31/2025	38.47	Adult Probation	Ohio Judicial Conference	3/31/2025	50
Engineer	Sciata Shoe Mart	3/31/2025	175	Adult Probation	Quill Corporation	3/31/2025	150.96
Engineer	Riffle & San Machine Works	3/31/2025	125				\$776,844.13

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

THEN & NOW CERTIFICATES APPROVED

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners approve "Then & Now" Certificates, dated March 17, 2025 through March 31, 2025, in the amount of \$23,250.15 prepared by the Office of the Ross County Auditor and certified by the auditor as to the appropriation of funds for the purpose of encumbering the sum of the contract( s) or order( s) outlined therein, or the imminent collection of funds for credit to the appropriated fund(s) of the county, and as to the availability of funds for transfer within the appropriate department(s).

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

APPROPRIATION OF FUNDS

Mr. Glass moved, Mr. Lowe seconded, \$15,000.00 be appropriated from General Fund into account code 100-11-02-7103 Contract Services, per a request of March 31, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$19,809.00 be appropriated from LATC Fund into account code 410-01-01-7103 LATC Contract Services, per a request of March 31, 2025 from the Ross County Commissioners.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

Mr. Glass moved, Mr. Lowe seconded, \$206,872.00 be appropriated from MV & Gas Tax Fund into account code 210-58-66-7204 Contract Projects, per a request of March 31, 2025 from the Ross County Engineer.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes; Motion carried.

Mr. Lowe moved, Mr. Glass seconded, \$2,002.96 be appropriated from VOCA/SVAA Fund into account code 420-99-42-7200 Equipment SVAA Supplemental, per a request of March 31, 2025 from the VOCAA.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

The following resolution was passed at the regular meeting of the Ross County Board of Commissioners on March 24, 2025, with Jack A. Everson, James E. Lowe and David Glass in attendance.

**RESOLUTION 012-25**

**A RESOLUTION REVISING THE GOVERNANCE STRUCTURE OF THE ROSS COUNTY EMERGENCY MANAGEMENT AGENCY (EMA) TO OPERATE UNDER THE AUTHORITY OF THE ROSS COUNTY BOARD OF COMMISSIONERS.**

**WHEREAS**, there is an existing possibility of destruction resulting from enemy attack, hostile actions, or natural or man-made disasters, necessitating adequate preparation to protect public order, health, safety, and general welfare, as well as to preserve the lives and property of the people of Ross County; and

**WHEREAS**, Ross County and its local subdivisions may need to coordinate emergency response efforts at the county, state, and federal levels to mitigate, prepare for, respond to, or recover from such emergencies, disasters, or unusual occurrences; and

**WHEREAS**, the coordination of disaster preparedness activities within Ross County is of paramount importance, as required by Ohio Revised Code (ORC) 5502.26, which mandates the establishment of an emergency management program; and

**WHEREAS**, Ross County seeks to enhance emergency preparedness by transitioning the governance of the Ross County EMA from an independent executive committee to the direct authority and oversight of the Ross County Board of Commissioners, in accordance with ORC 5502.26; and

**WHEREAS**, the Ross County EMA will continue to serve as the coordinating agency for disaster preparedness and emergency management, ensuring effective collaboration with first responders, municipal corporations, townships, and external agencies at the state and federal levels.

**NOW, THEREFORE, BE IT RESOLVED:**

1. That the Ross County Emergency Management Agency (EMA) shall operate under the direct authority of the Ross County Board of Commissioners in compliance with ORC 5502.26 and related statutes.
2. The Ross County EMA shall continue to coordinate disaster preparedness and emergency response activities for the county and participating political subdivisions, ensuring alignment with state and federal regulations.
1. The Ross County Board of Commissioners shall assume full oversight and governance responsibilities previously held by the EMA Executive Committee, including but not limited to financial management, policy development, and strategic planning.
2. The Board of Commissioners shall appoint an EMA Director, whose duties and responsibilities shall align with ORC 5502.26 and 5502.271. The Director shall report directly to the Board and shall be responsible for organizing, administering, and operating emergency management and homeland security programs within Ross County.
3. The EMA Director may appoint an Assistant Director and other necessary personnel, subject to approval by the Board of Commissioners. Compensation for these positions shall be determined in accordance with applicable county personnel policies and budgetary allocations.
4. The EMA Director shall prepare an annual budget, subject to review and approval by the Ross County Board of Commissioners. All funds allocated for EMA operations shall be managed through the Ross County EMA Fund, with expenditures governed by county financial policies and ORC regulations.
5. The Director shall have the authority, with the consent of the Board of Commissioners, to enter into contracts and incur obligations necessary to respond to disasters or emergencies, ensuring the protection of life, safety, and property.
6. All participating townships and villages within Ross County shall continue to contribute to the Ross County EMA Fund to support emergency management operations. The Board of Commissioners shall establish an annual contribution structure, subject to periodic review and adjustment.
7. This resolution supersedes and replaces Resolution number 98-116 or other prior resolutions or agreements establishing governance structures inconsistent with this transition. All prior references to the EMA Executive Committee as the governing body are hereby nullified.
8. This resolution shall take effect immediately upon adoption by the Ross County Board of Commissioners.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**REQUEST FOR RELEASE OF FUNDS CHIP 2024**

Mr. Lowe moved, Mr. Glass seconded, to sign the Request for Release of Funds and Certification for Federally Funded State Projects for Ross County in the amount of \$680,000.00.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**PROJECT AMENDMENT ACGP GRANT MOUNT ZION BLACK CULTURAL CENTER**

Mr. Glass moved, Mr. Lowe seconded, to amend the Architect Agreement for the Mount Zion Black Cultural Center project as follows; The Basic Services fees to be paid to the Architect are increased by \$100,000 for Exhibit Design Fee, including project visioning/goal setting, conceptual design, detailed design including shop drawings and project management; Lighting Design Fee, including design and specification of all lighting elements from ambient and tasking lighting to spotlighting artifacts and special effects; Graphic Design Fee, including design of all graphic elements, including signage, labels, panels, and any printed or digital media within the exhibits; AN Consultation Fee, including design and integration of audiovisual elements, such as video screens, interactive displays, sound systems, and other multimedia components, as outlined in Exhibit A of this Amendment.

The Reimbursable Expenses to be paid to the Architect are increased by \$5,000 for additional special inspections during construction. The total amount of Basic Services fees, as revised by this Amendment, payable to the Architect under this Agreement shall not exceed \$815,752, which includes the revised total Reimbursable Expenses, payable to the Architect under this Agreement that shall not exceed\$40,000.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**EXECUTIVE SESSION CALLED**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 9:30am, to discuss legal matters.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 9:30am was adjourned, and the regular meeting resumed at 10:40am. No action was taken.

**EXECUTIVE SESSION CALLED**

Mr. Lowe moved, Mr. Glass seconded, the Ross County Board of Commissioners adjourn into executive session at 10:43am, to discuss purchase or sale of property.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 10:43am was adjourned, and the regular meeting resumed at 11:39am. No action was taken.

**EXECUTIVE SESSION CALLED**

Mr. Glass moved, Mr. Lowe seconded, the Ross County Board of Commissioners adjourn into executive session at 11:40am, to discuss matters to remain confidential

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**REGULAR SESSION RESUMED**

The executive session called at 11:40am was adjourned, and the regular meeting resumed at 12:04pm. No action was taken.

**PERMIT APPLICATION FOR USE OF COUNTY COURTHOUSE**

Mr. Glass moved, Mr. Lowe seconded, to approve a request from the Daughters of the American Revolution to light the bell tower, white, on 4/18/2025 for 205<sup>th</sup> Anniversary of Paul Revere’s ride.

On call of the roll, the vote was: Mr. Lowe, yes; Mr. Glass, yes; Mr. Everson, yes. Motion carried.

**SOCIAL MEDIA POLICY APPROVED**

Mr. Lowe moved, Mr. Glass seconded, to approve the Social Media Policy presented by Ms. Wood, Communications Manager.

On call of the roll, the vote was: Mr. Glass, yes; Mr. Lowe, yes; Mr. Everson, yes. Motion carried.


**OTHER BUSINESS**

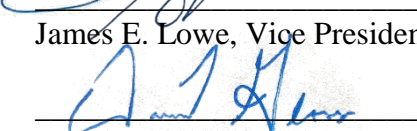
**Jody Wilson – Re-Entry Coalition** requested their funding (\$40,000.00) that was approved in the 2025 budget.

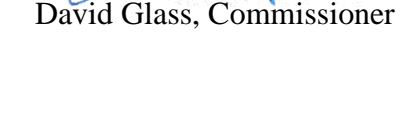
**Work Session**

**ADJOURN**

Mr. Jack A. Everson, President, adjourned the regular meeting of March 31, at 12:18p.m., Board of Commissioners of Ross County, Ohio

  
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Jack A. Everson, President

  
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James E. Lowe, Vice President

  
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David Glass, Commissioner